
Minutes of the Borough Council Zelienople, PA

6/28/2021

7:30 PM Council-Regular

MasterID:

698

The June 28, 2021 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were council members, Allen Bayer, Doug Foyle, Marietta Reeb, and Gregg Semel. Attending remotely was council members Ralph Geis. Council members Andrew Mathew III, Mary Hess, and Mayor Thomas Oliverio were not in attendance.

Also, in attendance were Assistant Borough Manager Andrew Spencer. Attending remotely was Solicitor Bonnie Brimmeier, Police Chief James Miller, Public Works Director Chad Garland, and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marietta Reeb.

VISITORS

In Person: None

Remotely: None

PUBLIC COMMENT:

None

CONSENT AGENDA:

A motion was made by Mr. Geis, seconded by Mr. Foyle, to approve:

- Minutes of the June 14, 2021 Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed

Motion carried 5-0.

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OLD BUSINESS:

None

NEW BUSINESS:

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) SERIES A OF 2020 – PAY REQUISITION #9

A motion was made by Mr. Geis, seconded by Mr. Semel to authorize Pay Requestion #9 in the amount of \$68,396.00 to NexTier Bank for Loan Draw #9 against the GON Series A of 2020 for payment to American Municipal Power (AMP) of costs associated with the AMI Project.

Motion passed 5-0.

CONSIDER SPECIAL EVENT PERMIT APPLICATION– E. NEW CASTLE STREET BLOCK PARTY/MEMORIAL

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve the Special Event Permit Application for E. New Castle Street Block Party/Memorial for Tom and Marie provided by Dan and LuAnn Chittock to be held on Saturday, July 24, 2021 from 3:00 pm to 6:00 pm on E. New Castle Street from S. High Street to N. Oliver Street provided that they coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades and Public Gatherings and all applicable Federal, State, and Local laws and with the following conditions:

- Sponsor notify all affected neighbors of the road closure on E. New Castle Street from S. High Street to N. Oliver Street.
- The Borough is agreeing to close the road as stipulated for their event. Be responsive to complaints on noise.
- Should a second complaint be received all music will be shut down.
- They coordinate with the Street Department to obtain cones, barricades, and signs for street closure and coordinate with the Police Department for safety concerns, no later than Monday prior to the event.
- Responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. They ensure that the area is cleaned of any trash and debris when the event is completed.
- This is not a Borough sanctioned or sponsored event, so they are solely responsible for adhering to all COVID-19 safety rules that apply at the time of the event.

Motion passed 5-0.

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CONSIDERATION FOR PAYMENT REQUEST 1 TO THE DCED MULTIMODAL TRANSPORTATION FUND FOR THE ZELIENOPLE STREETScape PHASE 2 PROJECT

A motion was made by Mr. Semel, seconded by Mr. Foyle to approve the DCED Multimodal Transportation Fund Grant Payment Request Form No. 1 in the amount of \$481,226.80, with \$336,858.76 coming from DCED (70%) for the Zelienople Streetscape Project Phase 2.

Motion passed 5-0.

CONSIDERATION FOR ESTIMATE 5 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION ECONOMIC DEVELOPMENT PHASE 2 – ECMS PROJECT

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve M and B Services LLC ECMS Estimate No. 5 in the amount of \$57,524.76 for the Zelienople Borough Revitalization/Economic Development Phase 2 – ECMS Project. The work has been completed and the pay request has been approved by PennDOT for payment for their portion of the work. The balance will be requested from the DCED grant once paid by the Borough.

Motion passed 5-0.

CONSIDERATION FOR CHANGE ORDER NO. 3 TO THE STREETScape PROJECT PHASE 2 ELECTRIC UTILITY UNDERGROUND SERVICE WORK CONTRACT 20-02 PROJECT

A motion was made by Mrs. Geis, seconded by Mr. Semel to approve M and B Services Change Order No. 3 for additional work for the Streetscape Project Phase 2 on Route 68 from Main Street to Clay Street to complete the curb and sidewalks from the end of our current phase to the Clay Street intersection for an estimated cost of \$75,500.00. Funding for this project is available in the 2021 CIP for Curbs.

Penn DOT is currently working on the 68 Curve Project on RT 68 and will end their construction at Clay Street. Incorporating the additional 230 feet of curb and sidewalk, the Borough will have a new pedestrian corridor from Main Street to Green Lane. Penn DOT's project includes new curb and sidewalks from Green Lane to Clay Street.

Motion passed 5-0.

OTHER BUSINESS:

None

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COUNCIL REQUEST FOR INFORMATION

Council reviewed the monthly request for information spreadsheet and facilities management schedule with all the items updated as of June 25, 2021, this includes any discussion and removal/ addition of items from the previous month. No action vote was taken.

Reports

Committees Reports:

Mrs. Hess: Main St. Revit. Committee – Not in attendance

Mr. Semel: COG - No Report

Main St. Revit. Committee – A delegation will meet with representatives from DCED to showcase Main Street Revitalization progress.
Airport Authority – No Report
IT – No Report

Mr. Geis: Electric – AMI is largely complete; Need to schedule Electric Committee Meeting.
Bldg. /Finance – Audit process to begin in July.
Pension – No Report

Mr. Foyle: Pension Committee – No Report
Library – Studying the feasibility for an addition to the existing building in future years.

Mrs. Reeb: Public Safety/Street/Sidewalk/Storm water – Had a Street Committee meeting.
Historical Society – All the festivities for the 4th of July weekend are being prepared; hoping for good weather.
Shared Services Committee – No Report

Mr. Mathew: Water – Not in attendance
EMA – Not in attendance
Fire Dept. Liaison – Not in attendance
Shared Services – Not in attendance

Mr. Bayer: HRC – No meetings for the summer, but meetings on vacant positions needing filled will occur.
PMC – Noted discussion on traffic cones and possibly a trailer to purchase for the police; once details are final it will be brought to council.

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Mayor - Not in attendance

Manager - Not in attendance

Asst. Manager - Discussion on dumpster for Thursday Night Open Air Market and trash cans on Main Street.
Noted the need for new AC compressor unit at the Public Works Facility as the current unit is no longer operable.

MOTION TO REPLACE THE AIR CONDITIONING COMPRESSOR UNIT AT THE PUBLIC WORKS FACILITY

A motion was made by Mr. Foyle and seconded by Mr. Semel to replace the Air Conditioning Compressor Unit at the Public Works Facility per estimate from Frank Szakelyhidi Inc. for seven thousand dollars.

Motion passed 5-0.

Solicitor - Attended Zoning Hearing Board Meeting and represented the borough concerns.

Engineer - No Report

Police Chief – Noted complaints on parking during Thursday Night event and traffic concerns related to PennDOT project on Beaver Street.

Public Works Director – No Report

Zoning/Codes Officer – No Report

-Chief of Police asked for an executive session.

Time of break (if needed): No Break

Executive Session (if needed) Time: 8:47 pm; Return: 9:55 pm

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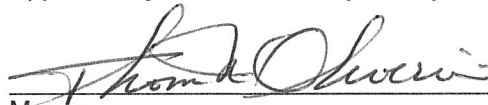
Being no further business, President Bayer closed the meeting at 8:55 PM.

ATTEST:


Assistant Borough Manager


Council President

Approved by me this 12th day of July 2021.


Mayor